



Research Priorities Grants Round – December 2016

Information for applicants

ANROWS

AUSTRALIA'S NATIONAL RESEARCH
ORGANISATION FOR WOMEN'S SAFETY
to Reduce Violence against Women & their Children

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Introduction

This document is a guide for researchers wishing to apply for funding under the ANROWS Research Priorities 2017-19 Grants which opened on 19 December 2016 and closes on 31 March 2017. It contains information about ANROWS and the Research Grants, including funding rules, Strategic Research Themes (SRTs) and research priorities topics, selection criteria, information and guidelines to assist researchers in completing the online application form, and the protocol for assessment of project proposals.

ANROWS is one of the key commitments of the *National Plan to Reduce Violence against Women and their Children 2010–2022* (the National Plan) and is funded jointly by the Australian Commonwealth, state and territory governments. Our mission is to deliver relevant and translatable research evidence which drives policy and practice leading to a reduction in the levels of violence against women and their children. ANROWS has a number of research streams, including the first Research Priorities grants round (2014-16).

This ANROWS Research Priorities 2017-19 Grants will support the implementation of the National Plan and reflect the priorities of the Third Action Plan of the National Plan. National Priority Areas for attention in the Third Action Plan are: 1. Prevention and early intervention. 2. Aboriginal and Torres Strait Islander women and their children. 3. Greater support and choice. 4. Sexual violence. 5. Responding to children living with violence. 6. Keeping perpetrators accountable across all systems.¹

ANROWS invites researchers from across Australia to apply for the Research Priorities 2017-19 Grants. Applicants are required to submit their proposals using the online application form available through our [grants portal](#).² Proposals can be submitted by researchers including those from academic and research institutions and non-government organisations. Partnerships consisting of academic, government and non-government organisations are strongly encouraged, as this promotes and facilitates knowledge transfer and provides better opportunities for research findings to inform policy and practice.

The call for applications opens **19 December 2016** and closes **5pm AEDT 31 March 2017**.

Proposals must address the ANROWS Research Priorities 2017-19 Topics, which are detailed in Section 3 of this document. Research Priorities 2017-19 topics include a broad range, including those with a general population focus and those with a priority population focus. ANROWS's commitment to engaging with priority populations means that all funded projects must include consideration of at least one priority population and address issues of intersectionality in their methodology.

Grants will be awarded to project proposals based on merit, determined by the ANROWS Board on advice from a peer-review selection process.

This grants round is listed on the [Australian Competitive Grants Register](#),³ as a Category 1 Grants program.

¹ https://www.dss.gov.au/sites/default/files/documents/10_2016/third_action_plan.pdf

² Between 1 February and 28 April 2016, this grant portal can be accessed from: <http://anrows.org.au/research-program/grants/current-grants>

³ <https://education.gov.au/australian-competitive-grants-register>

Section 1 - Funding rules

Definitions

- **Principal Chief Investigator** is the person who will lead and coordinate the Research Team. The Principal Chief Investigator must be located within the lead organisation administering the funding. The Principal Chief Investigator is a type of Chief Investigator.
- **Project Partners** are people or organisations involved in the running of the project but who are not solely research participants. There are two types of Research Partners:
 - **Chief Investigator** is a person who provides a significant contribution to the project, either through their intellectual contribution, or their leadership of particular research activities.
 - **Research Partners** are those involved as co-researchers, but do not include organisations or communities solely providing advice to researchers. A Project Partner may be an individual or an organisation.
- **Early Career Researcher** is generally defined by ANROWS as someone who:
 - has been awarded their research higher degree (PhD⁴ or research masters) within 5 years (from the closing date of applications); or
 - has experienced significant career disruptions (for example carer / parenting responsibilities or illness) that has resulted in less than 5 combined years of research experience following completion of their research higher degree; or
 - is currently undertaking a research higher degree and scheduled to complete (which may include submitting their thesis) by the end of the calendar year in which the grants round applications close.
 - ANROWS recognises, however, that people have a number of varied career trajectories into research and that some researchers may have the skills and expertise equivalent to that of early career researchers but have not had the opportunity to undertake postgraduate qualifications. In these circumstances grant round applicants are encouraged to make this claim in the application form or through an additional attachment.
- **Research student** is someone who is currently undertaking a research higher degree and is not scheduled to complete until after the end of the calendar year in which the grants round applications close.
- **Indigenous Australian** means a person of Australian Aboriginal or Torres Strait Islander descent who identifies as an Australian Aboriginal or Torres Strait Islander and is accepted as an Australian Aboriginal or Torres Strait Islander in the community in which he/she lives or has lived.⁵

⁴ Or equivalent research doctorate

⁵ <http://aiatsis.gov.au/explore/articles/indigenous-australians-aboriginal-and-torres-strait-islander-people>

Project requirements

Eligibility

Any Australian-based institution or organisation with the capacity to undertake research are invited to apply for funding within the ANROWS Research Priorities 2017-19 Grants. Proposals from non-research institutions, practice or community-based organisations, communities and remote regions are encouraged. Organisations without experience in managing research projects are encouraged to establish a partnership with research institutions. ANROWS can assist with the establishment of research partnerships that build capacity in responding to violence against women across research, practice and community sectors. More than one applicant may submit research proposals jointly, however one organisation must be regarded as the lead organisation (the Researcher) and take responsibility for the conduct of the research and the observance of the terms and conditions. The Principal Chief Investigator must be located within this lead organisation. Joint applicants should be named on the application.

Staff, Board Members or consultants of ANROWS, their immediate families, or companies in which any of the abovementioned hold Director or Management Committee positions, are ineligible to apply for funding under the ANROWS Research Priorities 2017-19 Grants.

Successful applicants must be able to enter into a funding agreement with ANROWS. These agreements, including the schedules outlining outcome milestones and payments, will be negotiated following the determination of successful projects.

Essential requirements

Each application for funding under the Research Priorities 2017-19 Grants must address one of the research priorities detailed in Section 3 and comply with the essential project requirements for all ANROWS Research Projects. These requirements are as follows.

1. They must be designed to do any one or more of the following:
 - develop the understanding of domestic violence and sexual assault
 - identify measures and interventions that:
 - a. prevent violence against women;
 - b. stop re-offending;
 - c. promote the best interests and safety of women and their children;
 - d. enable recovery from domestic violence and sexual assault
 - inform or influence government policy, programs and practice concerning domestic violence and sexual assault
 - explore ways to improve service delivery, particularly across the domestic violence and sexual assault sectors
 - explore actions that prevent domestic violence and sexual assault.

2. Research Priorities 2017-19 topics include general topics and topics exclusively on a specific priority population. Regardless of the topic chosen, researchers must address intersectionality in their proposal (i.e., the complexity in overlapping circumstances, identities and experiences). In addition, they must have as a topic (i.e., as the scope of the research) or focus (e.g., as a case study in a project with a general population topic), at least one of the following priority populations:

- Aboriginal and Torres Strait Islander women;
 - Culturally and linguistically diverse women;
 - Older women;
 - Women with disability;
 - Women who are, or have been, incarcerated;
 - Lesbian, gay, bisexual, intersex and transgender women; and
 - Women living in rural and remote areas.
3. They must comply with the [Australian Code for the Responsible Conduct of Research](#).⁶
4. Where research involves human beings as subjects, they must comply with the relevant National Health and Medical Research Council (NHMRC) guidelines and codes.⁷ For example, section four of the *National Statement on Ethical Conduct in Human Research* sets out specific ethical considerations for research involving particular population groups and categories of research participants, including:
- “Women who are pregnant and the human fetus”;
 - “Children and Young People”;
 - “People in dependent and unequal relationships”;
 - “People who are highly dependent on medical care”;
 - “People with a cognitive impairment, an intellectual disability or a mental illness”;
 - “People who may be involved in illegal activities”;
 - “Aboriginal and Torres Strait Islander peoples”; and
 - “People in other countries.”⁸

Furthermore, applicants must demonstrate access to an appropriate Human Research Ethics Committee (HREC), such as those [registered with the NHMRC](#).⁹

If conducting research with Indigenous people, applicants must [follow AIATSIS Guidelines for Ethical Research in Australian Indigenous Studies \(2012\)](#),¹⁰ including conducting research in a manner that is culturally appropriate, informed and controlled by the community.

5. Maintaining the safety of women and their children must be the primary consideration in any ANROWS research project. Appropriate support must be provided to women and their children participating in the research, or those affected by the project (for example where their partner/the children’s father is the research participant). Respect for the dignity and well-being of participants in

⁶ <http://www.nhmrc.gov.au/guidelines/publications/r39>.

⁷ <http://www.nhmrc.gov.au/health-ethics>.

⁸ <http://www.nhmrc.gov.au/book/section-4-ethical-considerations-specific-participants>

⁹ https://www.nhmrc.gov.au/files_nhmrc/file/health_ethics/hrecs/list_of_human_research_ethics_committees_registered_with_nh_mrc_january_2016.pdf.

¹⁰ <http://aiatsis.gov.au/research/ethical-research/guidelines-ethical-research-australian-indigenous-studies>

projects must take precedence over any expected benefits to knowledge. Participants should also be informed of the findings of the research, where safe and appropriate to do so.

6. Projects must fall under the category of ‘research’ defined as:

the creation of new knowledge and/or the use of existing knowledge in a new and creative way so as to generate new concepts, methodologies and understandings. This could include synthesis and analysis of previous research to the extent that it leads to new and creative outcomes.¹¹

Included in this definition are applied forms of research, where the focus is as much on the translation and application of knowledge in relevant settings, as it is on the generation of new knowledge. In the social sciences, this can take various forms, such as action research.

7. Projects must be designed to deliver results of national benefit (i.e., findings should be of national interest or of interest to more than one Australian jurisdiction).
8. Projects must have a reasonable and cost-effective budget.

Desirable features

ANROWS also encourages grant applicants to include the desirable features listed below in their project design; however these are not essential.

1. Build research capacity and partnerships through, for example:
 - a. collaboration between researchers from different organisations;
 - b. participation of project team members from government agencies, direct service providers and/or women and their children; and
 - c. inclusion of research students or early career researchers on the project team.
2. Projects are multi-jurisdictional; i.e., the research is national in scope or actively involves two or more Australian states and/or territories.
3. Projects provide a unique contribution to research expertise and/or practice relevant to the area of violence against women and their children. This may include the use of an innovative methodological approach, in addition to contributing to knowledge about the content area (where this methodology is appropriate for the proposed topic).

Aboriginal and Torres Strait Islander Stream

ANROWS plans to run a separate process for projects in our Aboriginal and Torres Strait Islander research stream.

This process will be developed in consultation with Aboriginal and Torres Strait Islander people and will have Indigenous leadership both on projects and at ANROWS. ANROWS will seek to explore alternative and

¹¹ Organisation for Economic Co-operation and Development (OECD) (2002) as cited in Department of Education and Training (Commonwealth), (2015), *Explanatory Notes: Australian Competitive Grants Register 2016, Application for Listing*, https://docs.education.gov.au/system/files/doc/other/2016_acgr_explanatory_notes.pdf

innovative selection processes for this stream that meaningfully acknowledge Indigenous knowledge and approaches to research. At this stage there are no set topics for the stream.

In addition, researchers are able to propose projects in the current Research Priorities 2017-19 grants round with a focus on Aboriginal and Torres Strait Islander women. These projects will be funded in addition to those funded under the dedicated research stream.

Early career researcher grants

In recognition of the need to support early career researchers (ECR), ANROWS has a dedicated ECR stream in the current grants round. For a project to be considered for this stream, the research must:

- be led by a ECR Principal Chief Investigator; and
- demonstrate how the team will support and mentor the PCI.

These applications will have their track record criteria assessed in line with the career stage of the PCI. Applications for the ECR stream will be compared to other ECR applicants (rather than the full group of applications). However, applications will only be considered if the project is recommended by the peer assessment panel based on its own merits.

Applicants in this stream may choose any topic and may choose any scope of project, although they may wish to select a small or medium project in line with their level of experience (see project scope types below).

Service led research grants

ANROWS will have a dedicated service provider stream in the current grants round. For a project to be considered for this stream, the research must:

- be led by a Principal Chief Investigator who is employed by a service provider; and
- demonstrate support and mentoring of the PCI by established researchers.

As with all applications, those that are service led will only be considered if the project is recommended by the peer assessment panel based on its own merits. The leading of the project by a service provider will be considered a desirable feature of the project.

Applications in this stream may choose any topic and may choose any scope of project, although they may wish to select a small or medium project in line with their level of experience (see project scope types below).

Risks and conflicts of interests

Project risks must be identified in the application. Risks might include limited availability of equipment, services or potential interviewees, safety risks for research staff, or uncertain access to grey literature, unpublished reports or data. Strategies to manage risks should also be outlined in the proposal.

Applicants must declare any conflict of interest that exists or is likely to arise in relation to any aspect of the proposed project. If a conflict of interest exists or arises, the applicant's organisation must have documented processes in place for managing conflicts. These must comply with the NHMRC [Australian Code for the Responsible Conduct of Research](#) (2007).¹²

¹² NHMRC 2007, available at <http://www.nhmrc.gov.au/guidelines/publications/r39>.

Project scope types

ANROWS is seeking to fund a balanced program that includes projects of varying sizes. Historically, most researchers have applied for larger grants, which means that smaller projects may be more competitive. Below are examples of the types of projects we expect and likely timeframes, budget and methodologies. Note that these are not prescriptive and researchers may submit proposals that vary from these suggested parameters.

- Small projects:
 - Time frame: 6 months approx.
 - Budget: <\$50,000
 - Methodology: State of knowledge report, analysis of existing data, or small exploratory study
- Medium A
 - Time frame: 1-1.5 years
 - Budget: \$150,000 - \$200,000
 - Methodology: Qualitative with a research topic explicitly focused on a priority population (“topic” based priority population selection)
- Medium B
 - Time frame: 1-1.5 years
 - Budget: \$150,000 - \$200,000
 - Methodology: Mixed methods with existing quantitative data source
- Large
 - Time frame: 2+ years
 - Budget: \$200,000 - \$300,000
 - Methodology: Multi-strand multi-modal study

Project Deliverables

Once the preferred researchers are identified through a merit-based selection process, a detailed research design, including refining methodology and budget, will be negotiated with the researchers as part of the contract negotiations with ANROWS.

The standard deliverables for ANROWS project are listed below. The research report will undergo a peer review process.

1. **Progress report 1:** A report completed using the proforma provided by ANROWS which includes:
 - Summary of progress of activities to date, including any changes to the research plan or methodology.
 - Draft literature review (not for publication).
 - A copy of the ethics application and approval, if applicable.
 - Outline of the contracted proposed KTE activities or advice about a proposed alternative KTE activity to be negotiated as a contract variation.

2. **Progress report 2**¹³: A report completed using the proforma provided by ANROWS which includes:
- Summary of progress of activities to date, including any changes to the research plan or methodology.
 - A draft methodology paper of less than 15 pages. The paper should include the aims of the project, theoretical framework for the methodology, detail of methods (including sample size, sampling methods and data analysis, where appropriate), and ethical considerations (including participant safety). The draft paper provides ANROWS with evidence of the rigor of the study and helps identify any emerging methodological issues - it is not for publication. As an alternative to the draft paper, researchers may provide a study protocol that has been submitted to a peer reviewed journal.
 - Outline of the contracted proposed KTE activities or advice about a proposed alternative KTE activity to be negotiated as a contract variation.
3. **‘Horizons’ research report:**
- A major report that includes:
 - an executive summary that is no longer than 5 pages, in plain English, and which, includes:
 - a summary of the methodology and the key findings of the research; and
 - advice and/or recommendations on the implications for practice for researchers, service providers and/or policy-makers, and may use graphs, figures etc. where appropriate to increase accessibility of information;
 - a state of knowledge/literature review that is academically rigorous, includes details of a repeatable search methodology and an assessment of the quality of the literature using a recognised (i.e. peer reviewed) methodology;
 - ;
 - a research methodology including research questions, rationale, a repeatable methodology that has enough description to be replicable and reviewed by peer assessors;
 - a description of key findings from all elements of the research project which is structured in a logical and clear manner and uses figures where appropriate to highlight and explain findings. analysis which clearly contextualises the research findings with reference to the literature scoped in the “state of knowledge” summary; and
 - conclusions which identify research strengths and limitations and provide recommendations with a particular focus on the implications of the research for policy-makers and practitioners (as appropriate).
 - The Research Report must be academically rigorous (including citation of sources).
 - The state of knowledge/literature component of the Research Report should be a summary of academic and grey literature and any other relevant sources of knowledge on the topic that is academically rigorous, includes details of a repeatable search methodology and citations, and assesses the quality of the examined studies using a recognised methodology.

¹³ For smaller projects a single progress report (progress report 1) will be required that will include both the literature review and the draft methodology paper as required in progress report 2.

4. **‘Compass’ research to policy and practice report:** ANROWS will prepare a Compass, research to policy and practice report, drawing particularly on the executive summary from the Horizons Report. The Compass report will highlight the key findings of the research and focus on implications for policy and practice. Researchers may be asked to respond to ad hoc requests for clarification or input into the preparation of the Compass (for example, advice and review of infographics).
5. **A knowledge translation or dissemination strategy** agreed to by ANROWS and the applicant that is appropriate for the specific project and target audience.
6. **A final progress report and certified non-audited financial acquittal** completed at the end of the project, using a proforma provided by ANROWS. The certified non-audited financial acquittal report must include an income and expenditure statement for the grant and confirmation that the funding has been spent on the activity in accordance with the Research Agreement and Schedule. Certified non-audited financial acquittals must: adhere to the applicable Australian Accounting Standards and be based on proper account and records; verify that the funding has been spent on the activity in accordance with the Agreement; and be certified by the Board, chief executive officer or an authorised officer of the Organisation.

Although ANROWS will be responsible for design and typesetting the Horizons final report publication, the standard of content and editing of this report should be fit for publication including that it:

- (i) adheres to the ANROWS Style Guide provided to the Researcher;
- (ii) is free of errors, defects, inconsistencies, discrepancies or inaccurate presentation of findings/data;
- (iii) contains an executive summary, literature review, summary of key findings, conclusion (including recommendations where appropriate);
- (iv) is clearly explained, concise and factually correct;
- (v) uses robust and supported methodology;
- (vi) is supported by accepted and credible authority and statistics or professional standards;
- (vii) is based on up to date research, statistical or other information produced by reputable sources;
- (viii) includes references provided in an agreed style (ordinarily this will be APA), are free from plagiarism (including of the Researcher’s own work), and cite the reference for all verbatim quotations including those from previous work of the Researcher;
- (ix) is consistent with the objectives or findings of the Research Project;
- (x) is responsive to peer review; and
- (xi) they are otherwise to the reasonable satisfaction of ANROWS.

Intellectual property

Intellectual Property arising from project work during the life of the project, including reports, publications, webinars, community events or other dissemination strategies, is retained by ANROWS. Researchers will have unrestricted license to access any project material, and can use this material for further research purposes, publications or dissemination activities, following completion of the project.

Members of the research team will be required to sign a moral rights waiver to ensure that there are no impediments to ANROWS publishing and publicising final deliverables from the project.

Budget

The maximum budget available for any single project in an ANROWS grants round is \$300,000. Applications should include a budget that outlines all project-related expenses. The budget should be accompanied by a justification of these expenses. Other income sources should also be included with the budget, in accordance with the online application form. Applicants are requested to verify all figures before submitting the application.

Budgets should include the costing information for salaries, administration, travel, capital expenditure, knowledge translation and dissemination and other costs.

Funded budget items

Salaries

ANROWS requires researchers to use salary costs and will not support consultation rates/fees for any members of the identified research team, including Principal Chief Investigators and Chief Investigators. In calculating rates of pay, applicants should refer to any relevant enterprise agreement or industrial award of the host institution or organisation.

As a guide, researchers should note that ANROWS is unlikely to support salaries that exceed the salary scale used by the University of Melbourne at <http://www.policy.unimelb.edu.au/schedules/MPF1170-ScheduleA.pdf> for comparable positions.

To ensure parity across institutions, on-costs for salaries must be no more than 30%. This is consistent with the funding rules of the Australian Research Council (ARC).

In exceptional circumstances, ANROWS may approve the utilisation of short consultancies for the provision of particular expertise to the research team, however most positions should be costed based on individual FTE contributions to the research project.

Please use full time equivalent (FTE) positions and salaries in calculating budgets. If, however, you need to use daily rates, these should be calculated using an average of the salary divided by 260 working days per year.¹⁴

Administration

Project administrative costs should not be greater than 15% of the total budget.¹⁵

Project administration includes, but is not limited to:

- provision of standard infrastructure such as a desk and computer;

¹⁴ This is consistent with University of Melbourne calculations – see <http://www.policy.unimelb.edu.au/schedules/MPF1170-ScheduleA.pdf>, p.4

¹⁵ Where a flat administration cost of 15% is added to a project budget, the total budget must be calculated using the formula = total project budget (prior to administration charge) x 1.15.

- access to computer programs and software commonly used in research activities (e.g. Microsoft programs, NVivo, SPSS, and Endnote);
- access to library resources, administrative support and IT assistance; and
- provision of normal office supplies such as photocopying, basic postage, stationery and telephone.

Travel

Travel costs include costs related to the collection and analysis of data, such as airfares (economy class), accommodation, meals, car hire, taxi fares, train and car mileage. In calculating travel costs, applicants should make clear reference to the [Australian Tax Office \(ATO\) Tax Determination on travel-related expenditure](#).¹⁶

Travel cost per diems must be no more than the rates set out in the tables which are part of the ATO Taxation determinations of [reasonable travel and overtime meal expenses](#)¹⁷ for the most recent financial year.

No overseas travel will be funded.

Travel for conferences in Australia will not be funded unless it is an agreed knowledge translation and exchange activity in the contract with ANROWS.

Travel for face to face meetings of members of the research team needs to be justified, with teleconference / videoconference being ANROWS's preferred option for meetings of the research team.

Equipment, software or other capital expenditure

Equipment, software or other capital expenditure should only be costed if they are specialist items that are not included in the administration cost.

Items should be costed fractionally if they are to be used by the organisation beyond the project's duration, or if they are to be used for other, non-project activities during the life of the project.

State of knowledge (literature review) costs

A state of knowledge review is a synthesis of existing knowledge on a particular topic and is to be included as part of the Research Report for most ANROWS funded projects. Occasionally, a state of knowledge review may also be a deliverable publication on a project in its own right. Three types of synthesis of literature are outlined below, of which ANROWS will fund only the first two.

A standard review can cost up to \$25,000. The report should be:

- a critique of academic, grey literature and any other relevant sources of knowledge on the topic
- academically rigorous and includes details of a repeatable search methodology and citations.
- accessible to an audience without specialist expertise in the topic.

A review done systematically is expected to cost between \$25,000 and \$30,000. It is to be as per the standard review above, but also includes:

- assessments of the quality of the examined studies using a recognised methodology.

¹⁶ <https://www.ato.gov.au/law/view/document?docid=%22TXD%2FTD201514%2FNAT%2FATO%2F00001%22>

¹⁷ <https://www.ato.gov.au/law/view/document?docid=%22TXD%2FTD201514%2FNAT%2FATO%2F00001%22>

Included literature can be limited to databases available through the researcher's institution and free services (e.g., google scholar), however the databases should be clearly identified in the methodology.

ANROWS will not fund a **systematic literature review**, which uses a gold standard systematic review methodology (e.g., Cochrane) due to the time and cost involved. This type of review has:

- standardised reporting of a repeatable method;
- literature searching until saturation including hand searching (and not limited to databases subscribed to by the author's institution);
- grading of all papers by at least two academics; and
- a standard recommendation format consistent with the chosen method.

As literature reviews are 'desk-based' research activities, their costs are typically embedded in salary costs. If the state of knowledge review is itemised in the budget, applicants should ensure that there is no double-counting of the cost of the review in salary items.

Knowledge translation and exchange costs

Knowledge translation and exchange activity: Project budgets should include the costs associated with their proposed knowledge translation and exchange activity. This activity should be designed to engage with the broader community or with key project beneficiaries, such as service providers or governments. Some activities will not have a cost beyond the salaries and production costs already embedded in the budget. For applications with a separate costing for the dissemination strategy, the costs may be associated with activities such as hosting a training event or workshop, producing a video or publishing practice guidelines.

The cost of designing and producing electronic copies of standard contracted publications, such as Research Reports, will be covered by ANROWS. However, if a knowledge translation and exchange activity involves the publication of a specific document (e.g., practice guidelines), applicants may cost the production of this item in their budget.

Webinars, social media and apps: Most organisations will have facilities for webinars, meaning that researchers should consider access to these facilities as a possible in kind contribution to the project. Funding of webinar infrastructure will only be considered in exceptional circumstances.

Social media is a standard aspect of modern communication and research practice. These systems are likely to be already set up and, as such, will not be funded by ANROWS.

ANROWS will not fund the development of phone applications (apps).

Conferences and journal articles: ANROWS considers that conference attendance and journal articles are a standard academic activity. These activities will usually not be funded by ANROWS.

Funding for submission to open access journals will not be provided.

Other research related costs

The maximum amount ANROWS will pay as an **honorarium to research participants** depends on the length of the research activity. In comparison with interviews, lower rates are expected for most focus group activities. Standard interviews / focus groups (approximately 1 hour) are expected to cost between \$30 and

\$40 per person. A participant in a short interview or focus group (<1 hour) will not be paid more than \$30, while a participant in a long interview / focus group (over 2 hours) will not be paid more than \$50.

Honorariums for standard involvement of a service provider or other agencies in a project (e.g., recruiting participants) will not be funded by ANROWS. Honorariums may be appropriate for engagement contributions as research partners, rather than solely being a site of the research process. In these cases, detail should be included in budgets, and the researcher must make reference to the research-related activities and outputs of the participating service (e.g., participation on advisory groups, organising focus groups for the research, reviewing and commenting on literature reviews and other research documentation, and so on).

Transcription costs: ANROWS has a standard maximum of \$2 per recorded minute. An additional fee of 0.20c per minute for 'strong accents' is common and may be calculated for relevant vulnerable populations.

Websites and webpages: In most instances, a web presence will be an extension of an existing organisational website. In these cases, the design has already been developed and costs are minimal and should be incorporated into the existing budget.

Significant justification is required if a separate website (with associated design and URL costs) is proposed. A separate website will only be funded if this is demonstrated to be an integral part of the methodology and should not cost more than \$5000 (including ongoing costs).

Excluded costs

The following items should not be included in budget as they will not be funded by ANROWS:

- Teaching relief
- Consultancy fees for members of the research team (short consultancies for specialised assistance may be possible)
- Standard librarian, administration or IT assistance
- Overseas travel
- Travel to Australian conferences
- Equipment, software or other capital expenses that will not be used primarily for the project
- Standard equipment, software or other capital expenses, that would reasonably be covered by the administration fee of 15%
- Car or vehicle purchase and maintenance
- Phone app development
- Conferences or journal articles including fees for open access journals
- Honorariums for standard involvement in the research project of service providers and agencies
- Printing, formatting or professional editing of standard ANROWS outputs, namely: state of knowledge papers, progress reports, and research reports.

Budget justification

A budget justification should be included in each application providing an explanation for the following costs: purchase, salaries (including why the staff are required and what tasks they will be performing), travel and other costs.

An example of a budget and justification is provided below:

Budget: Year 1

Expenditure against funding sought from ANROWS	Amount (\$)
CPI John Smith @0.2 FTE, Level C Grade 3 plus 30 per cent on costs. Formula: $(0.2 \times \$128,401) \times 1.3$	\$33,384.26
PI Jane Brown @0.2 FTE, Level C Grade 1, plus 30 per cent on-costs. Formula: $(0.2 \times \$120,993) \times 1.3$	\$31,458
PI Jill White @0.2 FTE, Level C Grade 1, plus 30 per cent on-costs. Formula: $(0.2 \times \$120,993) \times 1.3$	\$31,458
2 x RA @ 15 days each @ RA Grade 2 plus 30 per cent on-costs. Formula: $(\$65,192 \text{ divided by } 260.893) \times 1.3 = \$325.84 \text{ per day. } (\$325.84 \times 15) \times 2 \text{ RAs}$	\$9775
2 return flights Sydney-Adelaide for 2 x CIs (quote from Qantas website 2 Feb 2017)	\$1900
Accommodation Adelaide 8 nights for 2 x CIs (quote from Wotif website 2 Feb 2017) Hotel Grand Chancellor @ \$194 per night (based on max accom. nightly rate from ATO determination of \$208)	\$3104
Per Diems Adelaide for 2 x CIs @4 days each (Adelaide) (ATO rates)	\$2462
Travel Costs (public transport) RAs @ 5 days each in greater Sydney area (from transport info website)	\$150
Transcription Costs: 40 hours @\$2 minute (standard ANROWS rate)	\$4,800
Honorariums for agencies participating in focus groups @ 6 x \$500 per agency (in accordance with ANROWS funding rules)	\$3000
SUB TOTAL	\$121,491
Administration Cost @ 15 per cent	\$18,224

TOTAL FUNDING REQUESTED YEAR 1 (Sub Total x1.15 for Admin Cost)	\$139,715
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Budget justification: Year 1

<p>All salaries are based on the Lead organisation's enterprise agreement rates.</p> <p>CPI Jean Smith will coordinate the research project. This includes managing the budget, leading the research team, appointing and managing the advisory group, managing and chairing all advisory group meetings, assisting with focus groups as required, finalising research design, collecting and coordinating data from team members, being the key project contact with ANROWS, writing progress reports, coding, analysis and draft and final report writing with CIs, managing the quality of products for delivery to the standard required by ANROWS, managing the KTE activity, and liaising with the research office in relation to contract issues and invoicing.</p> <p>CI Jane Brown will manage the Ethics process, including drafting the Ethics application and responding to the Committee. She will undertake field work in Adelaide in conjunction with PI White and under the direction of CPI Smith. This will include organising focus groups through identified agencies, leading focus groups, assisting with data collection, data analysis and coding, and leading the KTE activity with CPI Smith.</p> <p>PI White will undertake field work in Adelaide in conjunction with PI White and under the direction of CPI Smith. She will also lead focus groups, as well as assisting with data collection, data analysis and coding, and leading the KTE activity with CPI Smith. She will train and support the Research Assistants under the direction of CPI Smith.</p> <p>RAs will be existing criminology PhD students recruited from the University of Summerville. RAs will undertake 20 x 1 hour interviews. The 15 days allocated includes 7 days for interview completion and travel time, a training day with PCI White, and 7 days of data cleanup, data entry, and coding support for PCI White.</p> <p>RAs will undertake 20 interviews each over 5 days in the greater Sydney area. RAs will use the Sydney public transport system to travel to interviewees.</p> <p>Focus groups of two hours each will be held in two tranches in Adelaide over four days in June and September. CIs White and Brown will fly from Sydney to Adelaide to undertake this activity. Quotes from Qantas websites indicate return flights Sydney to Adelaide (depart Thurs, return Sunday) at \$950 pp for two return journeys.</p> <p>Focus groups of two hours each will be held in two tranches in Adelaide over four days in June and September. CIs White and Brown will fly from Sydney to Adelaide to undertake this activity. Maximum nightly ATO rate for Adelaide is \$208. Accommodation estimated at \$194 per night. Per diems rates as per ATO rates.</p> <p>Transcription of 16 hours of focus groups (8 focus groups at 2 hours each) and 40 hours of interviews (2 x 20 interviews of 1 hour each): total hours for transcription – 56 hours @ \$2/minute (no strong accents</p>

anticipated) Transcription will be required to allow coding of key themes in accordance with project methodology.

Honorariums for six organisations providing focus group venues and organising participants from staff and client groups.

Section 2 - Submission process

Submission process

Applicants must submit project details as required, using the ANROWS Research Grants online application form at <http://anrows.org.au/research-program/grants>. These details include project summaries, research approaches (methodologies), budget information and proposed knowledge translation and exchange strategies.

Browser system requirements to access the ANROWS Grants portal are listed below. Applicants may need to enable the pop-up window function within their browser.

Browser compatibility:

- Internet Explorer v7 (limited) or v8
- Firefox v 2+
- Safari v 3+
- Google Chrome v 3+

Applicants should complete all fields on the application form and comply with the stated word limits, when applicable. All information included on the application must be accurate and not be misleading or false. This includes information about prior research, publications, capacity and proposed timelines.

The application should stand alone in providing sufficient information to peer assessors as there may be no further opportunities to provide additional information.

Number of applications and projects

Each proposal must address at least one of the ANROWS research priorities topics published within the given funding round. These priorities are detailed in Section 3 of this document and are also available at anrows.org.au. Applicants can submit one application addressing more than one research priority.

Completing the application form

The grant application form has been designed to assist ANROWS obtain all the information needed to select proposals based on merit, including addressing the project requirements, desirable features of projects, and selection criteria (listed in Section 1 of this document). It is vital that applicants familiarise themselves with these criteria and ensure they are addressed in their application.

Applicants can access the grants application form through a link on <http://anrows.org.au/research-program/grants>. The link on this page takes applicants to the ANROWS grants management portal, where they will be requested to create a unique user name and password, before being taken to the form. Applicants are advised to keep a record of this user name and password. If an applicant has previously applied for an ANROWS grant they should use their existing user name and password. Please fill in all fields in the application form, and upload documents where requested.

ANROWS uses the Australian Institute of Grants Management system, SmartyGrants. SmartyGrants provide a [Help Guide](#)¹⁸ for applicants which includes detailed information about the application form and

¹⁸ <http://help.smartygrants.com.au/display/help/Help+Guide+for+Applicants>

submission of applications. Additional information about key fields in the Research Priorities Grants application form is provided below.

ANROWS strongly encourages applications from researchers who are members of communities more likely to have experienced disadvantage. All researchers are invited to contact the Senior Research Officer (Research Program) for support and assistance with their application on (02) 8374 4000 or at enquiries@anrows.org.au.

Research team terminology

The *Principal Chief Investigator* is the person who will lead and coordinate the Research Team. The Principal Chief Investigator must be located within the lead organisation administering the funding. The Principal Chief Investigator is a type of Chief Investigator.

The *Chief Investigator(s)* is a person who provides a significant contribution to the project, either through their intellectual contribution, or their leadership of particular research activities.

Research Partners are those involved as co-researchers, but do not include organisations or communities solely providing advice to researchers. A Project Partner may be an individual or an organisation.

Page 1: Research team

Details of the lead organisation, which is the organisation where the Principal Chief Investigator is located, must be included. For joint applications, a lead organisation and Principal Chief Investigator must be identified.

Applicants must also provide details of the person who can authorise the applicant's capacity to apply for grants on the organisation's behalf. This might include, for example, the Research Office Director, CEO of an organisation or Deputy Vice-Chancellors.

Partner organisations are those person/s or organisations involved as co-researchers, but do not include organisations or communities solely providing advice to researchers.

Detail of researcher identification with priority populations is collected to assist ANROWS in supporting researchers from those populations.

In addition, applicants are asked to attach a brief resume, which will provide ANROWS with information about their track record. Please include qualifications, relevant publications, community leadership positions and advisory positions, as relevant, in this resume. Please also list any community or organisational links relevant to the project application. If a partner is an organisation rather than an individual, a letter of support from the organisation should be attached.

Page 2: Previous experience with ANROWS

In this section, the principal researcher should identify any previous experience of receiving funding from ANROWS.

Page 3: Project details summary

The project details summary page assists ANROWS with pre-assessment administration, hence applicants are asked to provide information about the Strategic Research Theme and Topic number and name of their project. At the callout for each grants round ANROWS publishes information about Strategic Research Themes. This information is also provided in Section 2 of this document.

The central contact for the project should be listed on this page. This may be the principal researcher or a project administrator.

Page 4: Research categories

In this section, the research priority topic that the project addresses is identified and applicants can also state other priorities topics that they feel their project directly and explicitly addresses.

This section also provides captures information on the priority population that the project engages with and the research scope.

Page 5: Research project description

Key project information is captured in this page, including aims, methodology, value of the research to potential stakeholders working to reduce violence against women and their children, and proposed strategies for communicating findings of research findings to them, and other potential audiences. Depending on the project, these might include for example, professional training modules, service models or practice guidelines, or webinars.

Key elements enabling compliance with ANROWS essential project requirements should also be noted here. For example research involving human subjects, including clients or victims, requires approval from an ethics committee, and observance of AIATSIS guidelines is required for research with Indigenous communities. For more information, see the *Funding Rules* in Section 1 of this document.

It is also important that projects prioritise the safety of women and children at all times. If services, victims or clients, or perpetrators of domestic or sexual violence are included in the study, researchers must outline how they will ensure that the safety and well-being of women, children and others is maintained. Potential risks will need to be identified and addressed here.

Other project risks, such as difficulties securing service or client participation, provisions for access to specific data sources, limited availability of equipment or services, or safety risks for research staff should also be outlined where noted on the form.

All ANROWS Research Reports undergo peer review. When determining the project timeline, researchers should allow approximately two months between draft and final report submission to allow for the peer review process to be completed.

Example timeline:

Month 1: Recruit research assistant, establish reference group, submit ethics application

Months 2-3: Complete ethics application, draft literature review, engage key stakeholders, begin recruitment of interviewees, begin interviews

Months 4-7: Progress report due, complete recruitment and interviews, begin transcription and analysis

Months 8-9: Complete analysis, draft Horizons report

Months 10-12: Submit draft Horizons report and complete peer review processes

ANROWS has extremely limited capacity to provide extensions to researchers for late deliverables. As such, researchers should carefully consider their timeframes to ensure that they are realistic given the researchers' commitments and the project methodology.

Page 6: Project budget

Budgets should include staff salary costs, administrative costs, resources, travel, conference attendance and costs associated with producing the project deliverables, and other dissemination strategies.

Budget justifications should be included in the online application form as advised. These should explain the reasons for including budget items. Further information about [budgets](#) can be found on pages 14-20 of this *Information for applicants*.

Page 7: Referees

Contact information should be included for referees from:

- previous project or grant funding bodies; and
- target audiences, beneficiaries or communities relevant to this project.

At least one referee should be for the Principal Chief Investigator and at least one referee (which could be the same person) should be directly familiar with the project's topic. For example, if the project involves significant liaison with government agencies, at least one referee should be from a government agency to demonstrate past experience working with government.

Page 8: Attachments

The online application form requires the uploading of documents, the lead organisation's Annual Report and most recent statement of financial position and statement of financial performance of your organisation that is signed by your accountant/ Finance Manager **must be provided**. Applicants may also upload any other supporting documents in this section. These must be supplied as a PDF or a Microsoft Word compatible format.

Information to assist applicants with submissions is available below and from anrows.org.au, in the Research Program Grants pages. Please contact ANROWS at enquiries@anrows.org.au or (02) 8374 4000 if further information or assistance with the application process is required.

Page 9: Declaration

To submit an application, applicants must acknowledge they have read these funding rules in a declaration on the last page of the application form.

Closing date

Applications must be received no later than 5 pm, Australian Eastern Standard Time or Australian Eastern Daylight Savings Time (Sydney) (AEST or AEDT) on the closing date of applications. This date is published on the ANROWS website for each funding round. Please adjust for local differences, and allow time to resolve any potential connectivity issues if these are relevant.

Submitted applications will be considered final and changes will not be possible after the closing time and date. Submissions after this time will not be accepted by ANROWS.

Section 3 – Research Priorities 2017-19 Topics

Overview

ANROWS invites applications to conduct projects addressing the Research Priorities 2017-19 Topics, a summary of which are below. These topics have been developed by ANROWS from a multi-stage process, including a review of recent additions to the academic and grey literature, identification of recommendations for additional research from a range of recent inquiries and reports, consultation with the Department of Social Services (Cth) and jurisdictional representatives, alignment with the National Plan's Third Action Plan, the KPMG review of ANROWS, and consideration of emerging findings from the ANROWS 2014-16 Research Priorities grants round.

ANROWS has been advised by the Department of Social Services (Cth) that significant funding will be provided under the Third Action Plan of the National Plan for priority research projects. Accordingly, these topics, which ANROWS also identifies as being a priority, are scaled back in the research priorities topics listed below. In particular, we note the intention of DSS to fund separate research on:

- the extent and types of violence experienced by women with disability, their relationship to the perpetrator, the setting in which violence takes place and barriers to seeking and receiving assistance;
- the extent and types of violence experienced by women and their children from CALD backgrounds, the cultural context in which the violence takes place and the most effective and culturally appropriate interventions; and
- a large study in remote, regional and urban communities to improve our understanding of what it would take to reduce violence against Aboriginal and Torres Strait Islander women and their children.

As illustrated in the table below, the Research Priorities 2017-19 Topics are organised within a framework of four strategic research themes (SRTs) in accordance with the [National Research Agenda](#):

1. Experience and Impacts
2. Gender Inequality and Primary Prevention
3. Service Responses and Interventions
4. Systems

The following pages provide a list of topics that ANROWS has assessed as priorities. Researchers will need to consider the best research methods and approaches to address these priorities in their application. Note that applicants will need to align their proposal with the essential requirements and project scope types described in the Project Requirements section of this document.

Research Priorities 2017-19 Topics

NB: Where there are more than one topic in a Strategic Research Theme (SRT), these have been placed in priority order.

Topics may be open (meaning that there are no methodological limitations) or limited (meaning that there are limited on the method, sites, aims etc of the research). For limited topics, the application must adhere to the set limitations to be considered for funding

SRT 1.1 Prevalence and incidence of violence against women	SRT 1.1A Improved understanding of the prevalence and impacts of violence against women, especially women from marginalised or small-population communities, based on existing data (i.e., additional analysis of existing data sets). (Limits: Must include significant analysis related to sexual violence.)
	SRT 1.1B The prevalence and characteristics of violence against older women.
SRT 1.2 Disclosure and reporting	SRT 1.2A Effective service provision in rural, regional and remote areas, including technology assisted support services. (Limits: Must not repeat existing approaches from ANROWS Research Priorities 2014-2016 including methodology, sites or aims.)
SRT 1.3 Intersections: context, vulnerability and risk	SRT 1.3A The nature of, and best responses to, the interaction between mental illness and women’s vulnerability to violence, potentially including the nature of the relationship between symptoms and coping strategies (e.g., self-harm, drug and alcohol use) and exposure to violence.
	SRT 1.3B The nature, and distinct characteristics of, violence against women in diverse and/or disadvantaged communities. (Limits: Must not repeat existing approaches from ANROWS Research Priorities 2014-2016 including methodology, sites, specific sampled populations or aims.)
	SRT 1.3C The nature of the relationship between gambling and domestic violence, including the role of gambling in economic abuse and the use of gambling venues as “safe spaces” for women experiencing violence.
	SRT 1.3D The impact of women’s reduced material resources (including both housing and economic insecurity) on women’s vulnerability to, and experiences of, violence. (Limits: Must not repeat existing approaches from ANROWS Research Priorities 2014-2016.)
	SRT 1.3E The relationship between, and impact on, violence against women and their children and child rearing. This might include attention to issues such as child abuse in the context of domestic violence, corporal punishment, impact of violence on the parent-child relationship, parenting by perpetrators, adolescent violence in the home, resilience after violence and the nature of cumulative harm. (Limits: Must not repeat

	existing approaches from ANROWS Research Priorities 2014-2016 or 2016-2019 Perpetrators Research Stream including aims, samples or methodologies.)
SRT 1.4 Building bridges: co- occurrence and re-victimisation	<p>SRT 1.4A The relationship between sexual assault and domestic and family violence. This might include intimate partner sexual violence, co-occurrence and/or re-victimisation across the life course.</p> <p>(Limits: Must be new empirical research.)</p>
SRT 1.5 Experiences, effects and impacts	<p>SRT 1.5A The experiences, effects and impacts of violence experienced by women in the lesbian, gay, bisexual, transgender and intersex (LGBTI) communities. (ANROWS would be particularly interested in research that addresses similarities to and differences from experiences of women who don't identify as LGBTI.)</p> <p>SRT 1.5B Women's experiences of sexual assault, including its effects and impacts on women with specific demographic characteristics and/or vulnerabilities.</p> <p>SRT 1.5C The prevalence and nature of violence experienced by children and adolescents; with a particular focus on female teenagers, very young children and/or post-separation violence including violence that occurs in the context of child contact.</p> <p>SRT 1.5D Links between violence against women and the effects and impacts of physical and sexual violence in the family (including sibling violence) on children and adolescents; including long term victimisation and perpetration outcomes.</p> <p>(Limits: Must have children at centre of analysis, with focus on subsequent victimisation and perpetration.)</p> <p>SRT 1.5E The extent and nature of the effects of violence against women on women's physical and psychological well-being.</p> <p>(Limits: Must be new empirical research.)</p> <p>SRT 1.5F The experiences, effects and impacts of violence experienced by women who are, or who have been, incarcerated.</p> <p>(Limits: Must not repeat existing research aims in ANROWS Research Priorities 2014-2016. Should include sexual assault. Should not be limited to South Australian sites.)</p> <p>SRT 1.5G The effectiveness of initiatives aimed at changing attitudes towards violence against women, including social norms related to the sexual objectification of women, and the early sexualisation of children, which contribute both directly and indirectly to sexualised violence.</p>
SRT 2.3 Design, evaluation and	SRT 2.3A The effectiveness of prevention and early intervention activities targeted at people with disabilities.

monitoring of primary prevention programs	SRT 2.3B Design, evaluation and monitoring of scale-up programs that enable successful prevention programs to transfer from one setting to another and/or use of targeted prevention strategies for new population groups.
	SRT 2.3C Effective early intervention initiatives, with a focus on building on existing resources and research and/or groups that may slip through mainstream services (e.g., women who have experienced sexual assault, women assessed as currently in 'low risk' situations, women who are in an ongoing relationship with the perpetrator, or women with disabilities).
SRT 3.1 Service responses to women and their children	SRT 3.1A Service access and effectiveness of interventions for women who have experienced domestic violence and/or sexual assault and are part of lesbian, gay, bisexual transgender, and intersex (LGBTI) communities.
	SRT 3.1B Effective service responses to women with disability, with a focus on prevention of domestic violence and/or sexual assault and on victims who do not access mainstream services. (Limits: Must not repeat existing approaches from ANROWS Research Priorities 2014-2016 including aims, samples or methodologies)
	SRT 3.1C Effective interventions to support women and children experiencing violence through non-violence-specific service delivery (e.g., social work services, housing services including private rental, alcohol and other drug services, primary care, maternity services and immigration services).
SRT 3.5 Embedding cultural security and cultural competency into mainstream services	SRT 3.5A Embedding cultural security and cultural competency into mainstream services. (Limit: Must not repeat aims, methods or study populations from ANROWS Research Priorities 2014-2016 SRT 3.3 project.)
SRT 4.1 Criminal justice and legal systems	SRT 4.1A Identification of effective legal processes that allow for full participation of, and access to justice for, individuals with additional communication needs SRT 4.1B Identification of criminal justice processes that are sensitive and enable just outcomes for victims of sexual assault and/or domestic and family violence who identify as lesbian, gay, bisexual, transgender, and intersex women.

SRT 4.1C Evaluation of best practice policing, with a sensitivity to command structures, specific requirements in rural and remote areas, variation in response between stations/local area commands, and the appropriate protocols for the use of interpreters.

SRT 4.1D The extent, characteristics and impact of perpetrators of domestic and family violence and/or sexual assault self-representing at court and cross-examining their victim. This may include, for example, attention to criminal courts, other courts in state and territory jurisdictions and Family Court.

SRT 4.1E The nature of, and possible responses to, structural, process and attitudinal impediments to access to justice for women with a disability, with a focus on court accessibility and/or psychiatric conditions.

SRT 4.1F The impact of a domestic and family violence perpetrator's professional status, for example as a police officer or lawyer, on the ability for a victim to access criminal justice and legal systems.

SRT 4.1G Analysis of the extent, nature and characteristics of attrition in sexual assault cases; including broad mapping of attrition patterns and/or detailed analysis of case characteristics and legal processes.

SRT 4.1H Analysis of the complexities of domestic and family violence investigations in remote and rural areas, with a focus on innovative responses.

SRT 4.1I Assessment of the impact of court processes and initiatives that support accurate assessments of the dynamics of domestic and family violence in specific cases and, ultimately, holding perpetrators to account.

(Limits: This research should integrate the supported recommendations of the Family Law Council's Families with Complex Needs and the Intersections of the Family Law and Child Protection Systems interim and final reports.)

**SRT 4.2
Pathways,
intersections
and integrated
responses**

SRT 4.2A Effective integrated services, with a focus on medium and long term interventions and the scale up of programs for broader use; for example 'Safe at Home' programs and Victoria's Individual Flexible Packages.

Section 4 – Selection process

Selection stages

Projects are selected for funding by ANROWS following assessment by peer assessors drawn from an expert pool of researchers, government officers, academics and senior practitioners. This enables ANROWS to review project applications and select successful projects based on merit against the project selection criteria. Final decisions about project funding rests with the ANROWS Board.

Peer assessors must adhere to principles and guidelines covering conflicts of interest and confidentiality, which have been developed in accordance with national and international standards. These are available at <http://anrows.org.au/research-program/peer-assessment>.

The process for assessing and selecting successful projects for ANROWS Research Grants is outlined below.

1. Initial processing of applications

Applications are processed by ANROWS staff to ensure project requirements are met and to group them across Strategic Research Themes for peer assessment panels.

2. Selection of projects for recommended funding

Peer assessors within each panel review applications before meeting. Panels then determine which projects should be recommended to the ANROWS Board for funding, based on merit assessed against the Selection Criteria, and following referee checks.

ANROWS sends notices of offer to successful applicants.

ANROWS sends feedback reports to unsuccessful applicants.

3. Preparation and signing of funding agreements/contracts.

Once ANROWS receives acceptances to the notices of offer, funding agreements are prepared and signed by both parties. These agreements include a schedule containing budgets, reporting milestones and payments, and expected project outcomes.

4. Publication of successful grants on the ANROWS website

Successful projects are announced publicly and published on the ANROWS website.

Selection criteria

Submitted grant applications will be assessed on merit by a peer assessment panel against the selection criteria listed below. The online application form that can be accessed at <http://anrows.org.au/research-program/grants/current-grants> has been constructed in a way that ensures applicants have the opportunity to address each of these selection criteria within the application.

1. Research project

- The value of the project's contribution to knowledge, including whether it fills a genuine gap in the literature.

- The likelihood of the project resulting in evidence that may inform or influence government policy, programs and practice concerning domestic violence, family violence and/or sexual assault.
- The merit of the project, including its cost-effectiveness.
- Response to any specified additional criteria for the project, such as active collaboration with, or involvement of, specific groups or populations where appropriate (e.g., certain types of service providers or policy-makers, Aboriginal and/or Torres Strait Islander communities or organisations, women with disability).

2. Desirable features for ANROWS projects

- Incorporation of elements of the desirable features for ANROWS research projects (e.g. capacity building, multi-jurisdictional, early career or service provider PCI, or innovative methodology).

3. Methodology and timelines

- The validity of the methodology and its consistency and appropriateness for the project in terms of anticipated outcome and proposed timeframe.
- The consideration of possible alternative methodologies for the project and identification of limitations of the methodology.
- Ability for methods to allow for generalisability beyond the research site. This criteria is particularly central to research including action research methods.
- The likelihood that the research can be completed within the proposed timelines.
- Ethical considerations regarding the methodology, including the likelihood that it will receive approval from an appropriate Human Research Ethics Committee.
- Identification of appropriate mechanisms within the project design to maintain the safety of, and support for, women and children affected by the research.

4. Budget

- Provision of a detailed and itemised budget.
- Consistency between the budget and the methodology.
- Justification for a reasonable and cost-effective budget.

5. Proposed dissemination strategies

- Identification of proposed dissemination strategies.
- Explanation of why these strategies are best suited to the project, including the likelihood that they will reach and engage the intended audience(s).
- Identification of how these strategies will result in the best knowledge transfer and impact on policy and/or service delivery.

6. Track record of applicants

- The project team demonstrates sufficient expertise and relevant experience to successfully complete the proposed research.
- The applicants' track record and referees' reports reflect their capacity to complete the proposed project on time and on budget.

- At least one referee provided by the applicant must support the project team's capacity to engage with the relevant target group or audience. For example, where the project concerns government agencies or a specific population group, at least one referee should be from government or that population group respectively.

Funding agreement

Successful applicants must be able to enter into a funding agreement with ANROWS. ANROWS is usually only able to enter into funding agreements with organisations and not individuals. These agreements, including the schedules outlining outcome milestones and payments, will be negotiated following the determination of successful projects.

Incomplete or misleading information

Any projects which are found to contain false, misleading or inaccurate claims or information will be withdrawn from consideration for funding under the ANROWS Research Grants.

If ANROWS discovers an application has been assessed on the basis of false, misleading or inaccurate claims, ANROWS reserves the right to terminate funding in accordance with the Funding Agreement governing the project.

Appeals

ANROWS decisions in regard to project funding may be appealed on administrative process grounds, however any recommendations made by ANROWS staff, Peer Assessment Panel or the ANROWS Board in relation to project eligibility or merit cannot be appealed. Appeals based on administrative process grounds can be lodged with the ANROWS CEO, within 28 days of receipt of the application outcome. These should outline the issues which are considered as grounds for appeal.

Further information

For further information about the application process, or for assistance with developing research partnerships, please contact ANROWS at enquiries@anrows.org.au or (02) 8374 4000.